

Robert Service School Council Meeting
Meeting Minutes -FINAL
Tues October 29, 5:30 pm
Location: RSS

In attendance: Jody Beaumont(RSSSC), Brenda Butterworth-Carr (RSSSC), Shirley Paraluman (RSSSC), Ashley Bower-Bramadat (TH), Helen McCullough (RSS), Angela Edmunds (RSS; Zoom), Molly MacDonald (RSSSC, Zoom), Brent McDonald (RSSSC, Zoom), Martin Turpin (YG, Zoom), Linda Lamers (YG, Zoom)

Regrets: John McDonald, Lisa Perry

1. Call to Order – 5:30 pm, Jody Beaumont chairing
2. Review and Approval of Agenda – **Moved to approve with changes by Brenda; Seconded by Shirley**
 - date corrected to Oct 29th, 2024
 - correspondence from Martin Turpin added
3. Review and Approval of Sept 24/24 Minutes (errors or omissions)
Moved to approve by Brenda; seconded by Jody
4. Delegations
 - 4.1 Summary of principal evaluation, YG Superintendent, Linda Lamers
 - Council is not privy to written report; Superintendent delivers verbal synopsis
 - Review process will be repeated in March 2025
 - Evaluation for Helen McCullough was satisfactory (pass/fail rubric)
 - Helen has pulled staff together, honoured co-governance agreement, supported teachers to be student-centred educators, and is universally recognized as very approachable. It was noted that Helen could delegate responsibility more, and work to make web-based communication more accessible and current (ie delegate it!). Helen would like to work on more fully understanding the school budget.
5. Reports
 - 5.1. Joint RSS Principal/TH Ed Manager report (See attached from TH education)
 - Helen and Ashley would like to present joint report going forward, as co-governors of RSS, and to eliminate duplication
 - need to fill HS position for phys-ed, and HS English teacher
 - School busy with events and school trips (see attached)
 - A group of teachers and TH staff are discussing cell phones in school; there may be some policy changes or changes to implementation. Need for more education

around cell phones. Distraction is evident among students; academics affected. Pilot education piece happening in Careers 10.

- Group discussion of possibility of including TOCs in PD opportunities; RSSSC could offer stipend if TOCs do not qualify for payment.
- Website updating has been delegated to Angela Edmunds. Mostly working on front page so far. Notably improvement in terms of accessibility and relevance.

6. Business Arising from the Minutes

6.1 RSS Council Financials and Reporting Update

- It is cumbersome for John to access RSS financials due to procedural barriers. The following motion will alleviate these:

Motion: RSS school council gives CIBC permission to grant Robert Service School Council Treasurer "read only" electronic access to the RSS account, in order to print information and see account transactions as soon as they are posted.

Jody Beaumont moved to approve the above motion. Seconded by Shirley Paraluman.

6.1.1 Financial Statement Report, July 1st (John)

- John completed this (see attached) and forwarded to Richard Poirier/Martin Turpin

6.1.2 Receipt of REM funding reimbursement from YG (John)

- \$10 000 reimbursement was deposited into RSS account from YG on May 30th, 2024 (matching what we extended to RSS on May 7th, 2024 for Mini REM)

6.2 Orange Shirt Day t-shirts for staff and students: update

- Jody has been back and forth w/ a company (TH citizen works there)- Newly desinged orange shirt w/ Han language on it was produced for TH- maybe we can use that.

6.3 Teachers on Call Recruitment and Orientation Evening Workshop: update (Molly)

- Molly contacted Richard Poirier re accessing funding for TOC professional development (eg. Initial one day job shadowing/orientation for new hires) through Student Support Services programs. He deferred her to HR for all questions.
- Molly was supposed to meet w/ HR in person on Tues Oct 8th, prior to Carreer Fair, but meeting was unexpectedly cancelled. No f/u yet.
- YG HR members were planning to attend Career Fairs and promote TOC opportunity, but could not attend last minute. They did make up a info/recruitment document, which Council could access and circulate.
- Discussion again around Council funding orientation for TOCs, who otherwise cannot likely be paid. Molly will f/u with HR about this. TOCs would essentially be like guests in the school for the orientation day, not paid.

- Council discussed also providing stipends for TOCs to participate in PD opportunities with RSS staff (if they don't otherwise qualify- more HR questions), or potentially funding and organizing TOC specific PD opportunities if there is interest (eg. classroom management webinar)

6.4 RSS School Council letter of introduction to parents (John)

- John provided a letter of introduction via email (see attached). It was approved with one change- to state more generally that we advise on policy. The word "discipline" was removed.
- Molly will forward this to Sonja for circulation to the school community/caregivers.

6.5 RSS SC roles

- Brent McDonald and Molly MacDonald to co-chair
- Secretary – ?? Still searching for 3rd party admin support. Rian L-S not available; no-one w/in Chief Isaac available at this time.
- Treasurer- John McDonald

6.6 Appointment paperwork update (Molly)

- Process is that RSS has to send email to appointees asking them to be on council. They have to respond affirmative. The correspondence needs to be forwarded to YG. Molly will do this.

7. New Business

N/A

8. Correspondence

- Sept 30, 2024, Elaine Taylor (AYSCBC), "School Council Chairs Meeting - Friday, October 4th 5-7 pm"
- Oct 22, 2024 Martin Turpin, "RSS-SC: Residential School curriculum units for Grades 5 and 10"

9. Upcoming Dates- **Next RSS Council Meeting: Wed Nov 27th at 5:30**

10. Adjournment - 7 pm

11. Roundtable

-EOC Imaging School Spaces