

***Minutes***  
**Robert Service School Council Meeting**  
**Wednesday, October 10, 2018**  
**START TIME – 6:00 p.m.**  
**Robert Service School Community Library**

**Present: Melanie Bennett, Joanne Sherrard, Suzanne Crocker, Melissa Flynn, Pat Berrel, Carrie Breneman, Cara MacAdam, Helen McCullough, Coralee Rudachyk and Simon Nagano**

**Regrets: Lisa Favron and Cecile Fage**

1. Call to order: 6:31
2. Acceptance of Agenda: Changes made to add Professional Development Presentation by  
RSS Administration Moved: Joanne Sherrard; Seconded: Carrie Breneman
3. Correspondence: Email from Nicole Morgan regarding news at the Department of Education. Carrie will send to School Council.
4. Review and Acceptance of Minutes:  
September 12, 2018: Moved: Joanne Sherrard; Seconded: Carrie Breneman
5. Business arising from Minutes

5.1 Follow-up from last month's meeting: Kindergarten and Split Grades

Kindergarten numbers next year are at 23 students. This year the kindergarten classroom is at 21 students with an EA. Next year's kindergarten class at current numbers will need to be split and the school needs more space available to accommodate a larger kindergarten class.

Portables proposed by the Yukon government to alleviate classroom shortages at RSS. Discussion regarding the need for a longer term vision for the school and how to accommodate classroom shortages at RSS.

Grade 5 Intensive French: There is an option to opt out of intensive French. TH originally opposed intensive French. TH agreed to a pilot of intensive French in Grade 5 as long as there was an option to opt out.

5.2 Policy Review: Electronic Devices

We reviewed the Electronic Devices Policy and no changes were made to the document.

5.3 Lead testing results

No drinking fountains or kitchens sinks used for drinking water were found to contain extreme lead levels well above Canada's drinking water standards.

#### 5.4 Cannabis Education Gr. 11/12

Completed.

#### 6. Correspondence: Delegations/ Presentations: RSS Administration Professional Development Presentation

Melissa presented information about the new assessment process. She presented a video about standards based learning. There was a goal-setting conference at RSS and RSS has asked for feedback on the process. Every student is developing portfolios for learning that will be presented to parents.

#### 7. New Business:

##### 7.1 High School: Development of a student handbook and/or Course Planning and Program description Handbook

RSS School council requested that RSS develop a Course Planning and Program Description Handbook. Helen mentioned that RSS already has this document and will provide it to school council.

##### 7.2 Update on tutoring for this year: start date, number of tutors, etc.

Helen will provide information on tutoring.

##### 7.3 Future School Council Review of school testing scores, survey results and any other information about the school populations.

Pat Berrel will provide information about the school populations (such as the EYE, BOEHM, FSA and any other results); information will be averaged and will not include individual scores.

#### 8. Reports

##### 7.1 Principal's Report:

- Cannabis education for Gr. 8-12
- New staff member – a 0.5 EA that will be working with a special needs student. Welcome Lydia.
- Goal setting conference in October.
- Coding workshop will take place on Wednesday, October 24.
- Collab afternoons – so that high school classroom teacher can get together and work on interim report cards.
- Kindergarten numbers: 2014 – 23, 2015 – 22, 2016 – 21 and 2017 -21.
- DIVT will take place on October 25-27.

7.2 TH Report:

- Tutoring position has been posted.
- Family camp is on the week of October 10<sup>th</sup>.
- TH 101 – October 16 & 17.
- TH has an MoU with YG Health and Social services for a Big Brothers/Big Sisters Programs

7.3. Chair's Report:

- Lead testing

8. Community Concerns: None

11. Next Meeting Time and Place: November 14, 2018, 6:30 Dawson Library

12. Adjournment: 10:30