

Policy 11-01: Academic Dishonesty

Definition of Academic Dishonesty

A student that:

- is in possession of or has used secured examination materials prior to the exam session
- communicates with other students during the exam
- gives or receives assistance of any kind in answering an examination question during an examination, including allowing his/her paper to be viewed by other students or copying information from another student's paper or computer screen
- possesses any unauthorized book, paper, or item that might assist in writing an examination, including a dictionary or electronic device
- copies, plagiarizes, or presents as his/her own work the work of others
- does not stop writing following the invigilator's instructions to stop writing
- alters and examination booklet, response booklet, or response paper after receiving instructions from the invigilator to hand in his/her exam
- removes any piece of the examination materials from the examination room, including work pages
- on e-exams, navigate outside the exam

Interventions for Academic Dishonesty

2.1 For academic dishonesty other than on exams see RSS Policy # 10-01

2.2 Suspected Academic Dishonesty During Examinations

In the case of academic dishonesty during examinations the supervisor (s) shall:

- Allow the alleged individual to complete the examination
- Advise a second invigilator of the academic dishonesty observed/suspected
- Invigilators record observations and the time(s) of the alleged incident(s)
- Detain student following completion of the exam to review events
- Request from the student any external documents/equipment used in the incident
- Student is invited to submit, in writing, his/her version of the events
- Invigilator(s) complete an Academic Dishonesty Report (or, in the event of a BC Ministry of Education Provincial Exam, a Cheating Incident Report) and submit to the school administration
- Consequences as per RSS Policy 10-01