

**SCHOOL COUNCIL MINUTES**

Robert Service School Council Meeting Minutes

Wednesday, March 11, 2020

**Present:**

Carrie Breneman, Council Member  
 Suzanne Crocker, Council Member  
 Cecile Fage, Council Member  
 Kate Crocker, Student Council  
 Lisa Favron, Council Member  
 Brian Lewthwaite, Principal  
 Allie Winton, Council Member,

Melissa Flynn  
 Georgette McCleod

**Regrets:**

Suzanne Crocker, Ashley Bower-Bramadat,  
 Georgette McLeod, Simon Nagano, Helen  
 McCullough

Agenda	Recommended Action
1. Call to order at 6:34 pm	
2. Acceptance of Agenda Yes	
3. Correspondence Letter from Nicky Yee Letter from Parents requesting a delegation at the next meeting	
4. Delegations/Presentations None.	
5. Review and Acceptance Minutes L. Favron and Allie Winton.	
6. Business Arising from Minutes	
<p>6.1 IEP Timelines            Update on IEP Timelines</p> <ul style="list-style-type: none"> <li>- Helen was going to report but is not at the meeting.</li> <li>-</li> <li>Brian – Final IEP for the end of the year are dictated by the Department – May 11-22 review.</li> <li>- Has heard parental concern that nothing was in place for the beginning of the year.</li> <li>- IEP is a governing document that is in place for the beginning of the year. It travels with the student from year to year. It is uploaded onto Aspen.</li> <li>- Teachers and Learning assistants have access to the IEPs</li> </ul> <p>Parents can have access to the IEPs, when they meet with teachers and if they request it.</p> <p>6.2 French Program Monitoring Report            Pascal reports on French Proficiency for Grades 6-9 to report on French proficiency after Intensive French in Grade 5.</p> <p>Melissa Flynn – Also want to look at literacy scores. Concern is that maybe there is a drop in English after the intensive French Program.</p>	<p>Council and Brian Lewthwaite requesting an evaluation of the intensive French program.</p>

<p>Only Rural schools have intensive French, it has been around long enough to evaluate the program.</p>	
<p><b>7. New Business</b>  <b>7.1 School Growth Plan</b>          Brian Lewthwaite presented the school growth plan.</p> <p>Plan was discussed at the Council meeting and a decision was deferred until Council had more time to look at it.</p> <p>Over email, Council requested changes to the School Growth Plan</p> <p><b>7.2 Graduation</b></p> <p>Over email, School Council approved \$1000 towards the cost of a videographer and \$100 towards each graduate.</p>	<p>School Growth Plan approved over email.</p>
<p><b>8. Reports</b>  <b>8.1. Principal's Report</b>  <b>8.2 Chair's Report</b>          C.B.: Rian Lougheed-Smith has been hired as secretary.</p>	
<p><b>9. Community Concerns</b></p> <p>None.</p>	
<p><b>10. Financial Report</b>          School Council passed two motions over email related to graduation. We agreed to pay \$1000 for a video of graduation and \$1800 to give \$100 in Dawson dollars to each graduate.</p>	
<p><b>Next Meeting Date and Place:</b></p> <p>September 2020</p>	